



Constitution Feeding Bradford & Keighley Network

Adopted April 2018. Amended July 2020

Our vision is a Bradford & Keighley free of food poverty where people have access to affordable good food.

1. Name

The name of the Group shall be 'Feeding Bradford & Keighley Network' hereafter referred to as the Network.

2. Aims

The aim of the Network shall be to encourage co-operation, partnership working and sustainability across and within Bradford District Food Banks and providers of free or subsidised food for public consumption; and to is to reduce food poverty by tackling its causes at both a local and national level in cooperation with other organisations.

3. Powers

In order to achieve its aims the Network may:

- a) Raise money and apply for external funding
- b) Open bank accounts
- c) Take out insurance
- d) Organise courses and events
- e) Work with similar groups and exchange information and advice with them
- f) Employ staff
- g) Do anything that is lawful which will help it to fulfil the aims.

4. Membership

Membership of the Network shall be open to any Food Bank or providers of free or subsidised food for public consumption, or organisation(s) that offer free advice for, or assist in the relief of general hardship. Network member organisations shall put forward nominated Individuals to represent their interests.

Individual representatives shall be chosen using the following; they shall be eighteen years of age (or over) they shall be chosen without regard to disability, political or religious affiliation, race, sex or sexual orientation they shall be:

- Interested in helping the Network achieve its aims
- Willing to abide by the rules of the Network
- Willing to pay any subscriptions or membership fees as agreed by the Steering Group*
- Understand that *co-operation* and *partnership working* are beneficial for all participants and central to the success of organisation
- The steering group shall be responsible for the creation and maintenance of an up to date list of all members and the organisations that they represent, this shall be called the membership list, only those on the membership list or their proxy or replacements will be able to vote at meetings relating to the Feeding Bradford & Keighley Network.

*No payments are required at this point but the Network has the option to review this if required.

5. Management

The Network shall be supported by a Steering group consisting of a minimum of 5 members and a maximum of 10 members elected annually or co-opted with the agreement of the steering group if the steering group sees the need.

The Steering Group members shall be elected at the Annual General Meeting

If the Steering Group or AGM decides it is needed it can appoint roles such as a Chairperson, Secretary, Treasurer and a Vice Chairperson.

The steering group will provide a Chair and a minute taker for the Network meetings.

6. Meetings

The Network will organise open meetings at least 3 times a year (quarterly) across the Bradford Food Network. This shall include notification to all members and also those who share an interest in Food and Food Poverty but who chose not to register as members. The purpose of which shall be to discuss and inform members and other attendees of current and emergent issues; developing actions and plans to take forward work to tackle food poverty.

7. Annual General Meeting

In addition to the above the Network shall hold an Annual General Meeting (A.G.M.) in the same month annually or earlier if members agree.

All members shall be given at least fourteen days notice of the A.G.M. and shall be entitled to attend and vote.

The business of the A.G.M. shall include:

- Receiving a report from the Steering group or Chairperson on the Network's activities over the year.
- Receiving a finance report from the Steering group or Treasurer on the finances of the Network.
- Electing members to join the Steering group
- Considering any other matters as may be decided
- At least ten Members must be present for the Annual General Meeting and at any other General Meeting to be considered quorate and able to make decisions for the network.

8. Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

9. Data Sharing and Data Protection

Members agree to share anonymised data to assist the Network further the aims of the group.

The information Network Members supply will be used by the Network for administrative purposes within the terms of the Data Protection Act 1998. We shall not supply it to third parties.

10. Dissolution

The Network may be wound up at any time if agreed by at least two-thirds of those members present and voting at any General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to any other Network with similar aims.

11. Adoption of the Constitution

Until the first A.G.M. takes place the persons whose names, and organisation addresses and signatures appear at the bottom of this document shall act as the Steering Group referred to in this constitution.

This Constitution was adopted on 16th April 2018 at the Feeding Bradford Network Meeting
The name was changed to Feeding Bradford & Keighley in July 2020.

Signed by

1. Name ...Cathy Henwood, Feeding Bradford & Keighley Development Worker

Organisation Address:

Wellsprings Together Bradford, The Trinity Centre
John Escritt Rd, Bingley BD16 2ST

Signed 

2. Name(&Position in Network)

Organisation Address:

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Signed

3. Name(Position in Network)

Organisation Address:

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Signed